

## YOUTH SERVICE MAIN OBJECTIVES & PRIORITIES 2002/04

## APPENDIX 2

### 1. QUALITY

	Priority	Why?	How Achieved
1.1	Establish the system for recording, reporting and monitoring Youth Service's outputs/outcomes & improve staff's skills.	To monitor and ensure service meets its aims and objectives and is focused upon achieving outcomes that reflect the needs and priorities of local young people	<ul style="list-style-type: none"> <li>• New procedures issued</li> <li>• MIS Worker provides support</li> <li>• Monitor returns for issues</li> </ul>
1.2	Establish resource input for Youth Service at each Unit, Cluster & City levels	Accurate service budgets essential for all settings for Best Value and City Youth Work Plan (GOEM). Not clear for all settings currently.	<ul style="list-style-type: none"> <li>• Cluster Plans Information</li> <li>• Disaggregate cross-age budgets (centrally/locally)</li> </ul>
1.3	Establish a Quality Framework (incl. Self Assessment procedures)	Current approaches to Quality Assurance partly established and not comprehensive	Establish broad working group of staff to produce QA Framework
1.4	Establish system of termly Management Supervision of Youth Workers (incl Termly Reports)	Essential to effective development of both staff and service	<ul style="list-style-type: none"> <li>• Introduce Staff Development Policy incl. Management Supervision guidance</li> <li>• Establish common pattern across City and audit skills needs and satisfaction</li> </ul>
1.5	Establish Quality Working Group	To involve all levels of service in establishing and developing a consistent and comprehensive approach to Quality	<ul style="list-style-type: none"> <li>• Decide on membership</li> <li>• Convene first meeting</li> <li>• Propose and agree remit</li> <li>• Establish processes</li> </ul>
1.6	Cluster teams are achieving targets set for provision re increased participation, distance, opening hours and holiday opening (incl voluntary sector)	<ul style="list-style-type: none"> <li>• Most settings not reaching recommended minimum participation target</li> <li>• Adequate and Sufficient Youth Service policy imminent</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor and feedback data collected centrally</li> <li>• Cluster Planning and review process</li> </ul>

1.7	Produce Staff Development Plan focusing upon improving quality (incl. current planned initiatives)	<ul style="list-style-type: none"> <li>• Staff development is key to raising standards</li> <li>• To ensure that staff contribute to and are informed about Staff Development opportunities</li> </ul>	Staff Development Officer to produce Staff Development Strategy/Plans
1.8	A Marketing and Publicity strategy	To ensure service meets Young People's needs and its activities are well published	<ul style="list-style-type: none"> <li>• Ask Voice of Young People Unit to engage group of young people to lead development</li> </ul>
1.9	A recruitment strategy	<ul style="list-style-type: none"> <li>• Difficulty in attracting new staff (particularly part-timers) and consequent high % of vacant posts</li> <li>• To establish a quality approach to recruitment</li> </ul>	<ul style="list-style-type: none"> <li>• Staff Development and Training Officer/PYO to address and consult on strategy and necessary activity.</li> </ul>

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### 2. CURRICULUM DEVELOPMENT

Priority		Why?	How Achieved
2.1	Complete & distribute the Curriculum Framework and provide training on it to staff	<ul style="list-style-type: none"> <li>• Mandatory requirement for OFSTED/Common Planning Framework</li> <li>• Essential that all staff understand purpose, methods and outcomes of Youth Work</li> </ul>	<ul style="list-style-type: none"> <li>• Finish editing</li> <li>• Re-work Curriculum Themes with Working Party in light of new NYA guidance</li> <li>• Training sessions to part-time and full-time workers</li> </ul>
2.2	Develop Connexions contributions in particular PA/YW role and Information Points/First Stop Shops	Govt. requirement that Youth Services identify & develop contribution (Transforming Youth Work green paper)	<ul style="list-style-type: none"> <li>• Draft proposal submitted</li> <li>• Meeting planned to discuss feasibility of First Stop Shops</li> <li>• Meetings with PA trainees</li> </ul>
2.3	Identify an Youth Achievement Award specialist in each Cluster for training and increase in Award participation	<ul style="list-style-type: none"> <li>• Contribution to Raising Attainment agenda.</li> <li>• Current level in Youth Service is low</li> </ul>	<ul style="list-style-type: none"> <li>• Clusters to identify specialist workers</li> <li>• Young People First contracted to deliver training</li> </ul>
2.4	Secure Detached Youth Work, Drugs and Sexual Health Policies	Currently no clear policies for Youth Service	<ul style="list-style-type: none"> <li>• Detached Youth Work Working Group</li> <li>• Specialist work on Drugs &amp; Sexual Health</li> </ul>



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### 3. VOICE OF YOUNG PEOPLE

Priority		Why?	How we are going to attend to it?
3.1	Develop Voice of Young People Unit	Key theme of Transforming Youth Work, Best Value & OFSTED	<ul style="list-style-type: none"> <li>• Appoint new Full-Time Worker to bring together &amp; develop existing &amp; new initiatives i.e</li> <li>• YPC &amp; UK Youth Parliament</li> <li>• Youth Initiatives Project,</li> <li>• Youth Impact Project</li> <li>• Youth Forums development</li> <li>• Engage existing Youth Workers in each Cluster in development of new projects</li> </ul>
3.2	Review and develop Young People's Council (YPC) in context of the Unit.	<ul style="list-style-type: none"> <li>• Currently YPC is drawn only from schools &amp; under 16s</li> <li>• Needs stronger role relative to political system</li> </ul>	Voice of Young People Unit staff to conduct a review & consult

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### 4. SOCIAL INCLUSION (Targeted Work)

Priority		Why?	How we are going to attend to it?
4.1	Ensure widening participation targets and the target for priority groups is being achieved by all Full time and Part time youth Workers	Achievement of stated policy objectives will be assessed by OFSTED	CLMs/Social Inclusion Development Officer & MIS staff to monitor performance
4.2	Ensure additional funding (£125k) is well and fully deployed	To demonstrate that additional funding produces desired outcomes in disadvantaged/poorly resourced areas	SCLMs/CLMs to produce plans. MIS staff to produce discrete monitoring method
4.3	Establish provision for Excluded Pupils in 2/3 Centres in Autumn 2002	<ul style="list-style-type: none"> <li>• Targeted work with socially excluded priority groups (Transforming Youth Work)</li> <li>• Connexions contribution</li> </ul>	<ul style="list-style-type: none"> <li>• Contract with Keyway Centre</li> <li>• Project Steering group</li> <li>• Contracted part-time staff</li> </ul>
4.4	Develop Community Cohesion projects / role within a clear overall strategy	National and local priority	Appoint Full-time Development Manager/ Chair Steering Group/provide
4.5	Complete Widening Participation Team bid (NRF) and establish team	Reaching priority groups in poorest wards	Establish dedicated Team of workers/partnership with other services
4.6	Clarify capacity and agree/develop Youth Service role in ROLL 2 Project.	National and local target re 16-19 year olds not in Education Training or Employment	Identify /appoint staff for residential/taster days provision.